FORM 9

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| R. 44, 47, 48, 60, 84 |
| (NOTICE OF PROCEEDINGS (OTHER PARTY) FORM) |
| IN THE FAMILY JUSTICE COURTS OF THE REPUBLIC OF SINGAPORE |
| Divorce Writ No. |
| Between |
| [*Plaintiff’s Name*] (ID No.      )      *Plaintiff* |
| And |
| [*Defendant’s Name*] (ID No.      )      *Defendant* |
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| NOTICE TO A CO-DEFENDANT/DEFENDANT IN COUNTERCLAIM/PERSON ENTITLED TO  INTERVENE/OTHER PARTY |
| (TO SPECIFY)\* |
| (in the case of a Writ of Summons and Statement of Claim/Defence/Counterclaim based on adultery or improper association) |
| 1. NOTICE OF PROCEEDINGS |
| 2. ACKNOWLEDGMENT OF SERVICE/MEMORANDUM OF APPEARANCE |
| To: [*state name and ID number of Co-Defendant/Defendant in Counterclaim/Person Entitled to Intervene/Other Party (To specify)\**] |
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| 1. NOTICE OF PROCEEDINGS |
| (*a*) Take Notice that a Writ of Summons and Statement of Claim/Defence/Defence and Counterclaim/Other Document [*please specify*]\* has been filed in the High Court by [*Plaintiff’s/Defendant’s Name*]. |
| (*b*) A copy of the Writ of Summons and Statement of Claim/Defence/Defence and Counterclaim/Other Document [*please specify*]\* is delivered with this Notice. |
| (*c*) Please read the instructions set out in Part 2 of this Notice carefully. |
| \*Delete where inapplicable. |
| 2. ACKNOWLEDGMENT OF SERVICE/MEMORANDUM OF APPEARANCE |
| (*a*) You must complete the form in Annex A which is known as the *Acknowledgment of Service (Other Party)* *Form* and return it immediately to the Plaintiff’s solicitor or the Plaintiff (if unrepresented). |
| (*b*) You must also complete the form in Annex B which is known as the *Memorandum of Appearance (Other Party)* *Form* (MOA), and file\*\* it within 8/21\* days from the day on which you have received this Writ/Defence/Defence and Counterclaim/Other Document [*please specify*]\*. If you do not file the MOA within such time, you are NOT entitled to be heard in these proceedings. This means that the court may, without notice to you, proceed to hear the action and pronounce judgment in your absence, and make all further orders in the proceedings without further reference to you. |
| (*c*) If you intend to instruct a solicitor to act for you, you should at once give him all the documents which have been served on you, so that he may complete the relevant forms on your behalf within the time specified in paragraphs (*a*) and (*b*) above. |
| \*Delete where inapplicable. |
| \*\*All references to the filing of documents in court shall refer to filing by using the electronic filing service. |
| [Attach Annexes A and B to this form on separate pages.] |
| Annex A — Acknowledgment of Service (Other Party) Form |
| [Set out Form 15] |
| Annex B — Memorandum of Appearance (Other Party) Form |
| [Set out Form 16] |